

Meeting	Allegany County Hazard Mitigation Plan (HMP) Planning Partnership Kick-off Meeting #2		
Date	April 27, 2016	Time	9:00 – 10:20 a.m.
Location	Belmont American Legion, Belmont, NY		
Attendees	Jeff Luckey, Director, Allegany County Office of Emergency Management and Fire		
	Mike Barney, Allegany County Office of Emergency Services (OES)		
	Bonnie VanHousen, Allegany County OES		
	Brian Gamache, Allegany County Planning and the Town of Wellsville		
	Guy James, Superintendent, Allegany County Department of Public Works (DPW)		
	Dean Scholes, Deputy Superintendent, Allegany County DPW		
	Shawn Grusendorf, Lieutenant-Operations & E-911, Allegany County Sheriff's Office		
	Brad Price, Highway Superintendent, Town of Alfred		
	Jim McNulty, Superintendent of Public Works, Village of Alfred		
	Allan Hennard, Highway Superintendent, Town of Allen		
	Jamie Mansfield, Highway Superintendent, Town of Almond		
	James Frungillo, Highway Superintendent, Town of Andover		
	Greg R. Winterhalter, Highway Superintendent, Village of Belmont		
	Brad Schiralli, Superintendent of Highways, Town of Bolivar		
	Don Hillman, Highway Superintendent, Town of Caneadea		
	Randy L. Snyder, Deputy Superintendent of Public Works, Village of Cuba		
	Kevin Slack, Highway Superintendent, Town of Granger		
	Thomas Voss, Supervisor, Town of Granger		
	Kenny DeRitter, Councilman, Town of Grove		
	Jon Gorton, Supervisor, Town of Grove		
	Jess Griffith, Highway Superintendent, Town of Grove		
	Kevin Peet, Highway Superintendent, Town of Hume		
	Dennis Graves, Highway Superintendent, Town of Independence		
	Bill Shuler, Supervisor, Town of New Hudson		
	Chris Santangelo, Highway Superintendent, Town of New Hudson		
	Glenn Nickerson, Jr., Highway Superintendent, Town of Scio		
	Brian Smith, Deputy Superintendent, Town of Wellsville		
	Shawn Dunmire, Highway Superintendent, Town of Wirt		
	Larry Kaminski, Mobility Management Planner, Ardent Solutions, Inc.		
	Jacquie Torpey, Emergency Manager, Cuba Memorial Hospital		
Dave Hardman, Chief, Cuba-Rushford Central School District (CSD)			

	Erica Kreamer, Officer In Charge (OIC), Friendship Police Department
	Chris Chamberlain, Facilities Manager, Genesee Valley CSD
	Michael Yehl, Sergeant, New York State Police
	Tim Alimosy, Emergency Manager, New York State Department of Transportation (NYSDOT), Region 6
	Glen Brubaker, Director of Facilities Operations, State University of New York (SUNY)-Alfred State
	Kylie McLaughlin, General Manager, Western New York and Pennsylvania Railroad (WNYP RR)
	Tony Subbio, Project Manager, Tetra Tech, Inc.

Purpose

The purpose of the kickoff meeting was to initiate the planning process to update the Allegany County Hazard Mitigation Plan (HMP). This was the second of two identical meetings held for this purpose.

Discussion Points

This section summarizes each discussion point addressed during the meeting.

Introductions

Mr. Luckey introduced himself and thanked the attendees for their participation. The attendees then introduced themselves and identified which jurisdiction(s) they represented. No particular areas of concern for the plan or the planning process were identified.

Planning Process

This section summarizes each task of the project discussed at the meeting.

Organization

The Hazard Mitigation Team (the Team) serves as a steering committee for the planning process. Members of the Team identified themselves.

The Planning Partnership (the Partnership) is the group of representatives from jurisdictions and stakeholder agencies involved with the HMP update process. Planning Partnership meetings will be held upon completion of the risk assessment, the mitigation strategy, and the draft plan. The meetings will be open to the public to satisfy the State's and Federal Emergency Management Agency's (FEMA) requirement for public meetings at these points in the planning process. Another Planning Partnership meeting will be held to identify mitigation actions, before the mitigation strategy is developed. This meeting will also be open to the public, to solicit ideas from the public regarding actions to reduce the County's and jurisdictions' vulnerability to hazards.

Public outreach will be a major component of this planning process. The project website (www.alleganycountyhmp.com) will be used to share draft documents and meeting information. Mr. Luckey discussed an e-mail he received regarding the website requiring a user account be set up to access the site. Mr. Subbio stated that no sign-in should be required, and that he would work with Tetra Tech's website developers to correct the problem.

The website also includes a Citizen's Preparedness Survey to encourage members of the general public to provide information on what they know about hazard mitigation, and what mitigation activities they have already completed

on their own. Mr. Subbio then encouraged each attendee to conduct outreach about the planning process in their jurisdictions, such as discussing the planning process at other meetings that they attend.

Data Collection

Mr. Subbio requested that any plans, reports, ordinances, studies, and other documents that might be relevant to the planning process be sent to him via e-mail.

Mr. Subbio then reviewed each of the worksheets with the attendees. Discussion points for each worksheet are listed below:

- Worksheet 1: Events and Losses – direct effects of each of the events listed for the jurisdictions/organizations should be identified. These effects may include sending local resources to areas that were affected by the events, even if the County was not directly impacted.
- Worksheet 2: Capability Assessment – Attendees should work with other jurisdiction officials to complete this worksheet, as it will require input from several different departments. Mr. Subbio discussed the items on the worksheet that are related to the National Flood Insurance Program.
- Worksheet 3: National Flood Insurance Program Floodplain Administrator – this worksheet should be given to the jurisdiction’s floodplain administrator for completion. The floodplain administrator is identified in the floodplain management ordinances, and is likely the Supervisor, Codes Enforcement Officer, or Zoning Officer.
- Worksheet 4: Mitigation Action Review – each jurisdiction received a worksheet of mitigation actions from the 2011 version of the HMP that were identified for the jurisdiction. Mr. Subbio reviewed the information requested in each column. He discussed that any actions that were incorporated into the jurisdiction’s regular operations could be identified as such and removed from the list of actions. Tetra Tech identified actions for which this was likely the case on each jurisdiction’s worksheet.
- Worksheet 5: Capability Assessment and Plan Integration – this worksheet requests information about the ways in which mitigation is integrated into the jurisdiction’s regular operations. Several of the questions are yes/no, but additional details should be provided.
- Worksheet 6: New Development – any major development in the jurisdiction over the last 5 years, and any planned development that has already entered the jurisdiction’s official process, should be identified.

Hazard Analysis and Risk Assessment

Mr. Subbio reviewed the hazards of concerns that will be profiled in the updated HMP. These hazards were selected based on the hazards profiled in the existing HMP and in the New York State (NYS) HMP, and those requested by members of the Team. The hazards of concern selected for the Allegany County HMP are as follows:

- | | | |
|---------------|------------------------------|-------------------|
| • Dam Failure | • Landslide | • Terrorism |
| • Drought | • Levee Failure | • Utility Failure |
| • Earthquake | • Pandemic/ Disease Outbreak | • Wildfire |
| • Flood | • Severe Storm | |

- Hazardous Materials
- Severe Winter Storm

Tetra Tech has already begun drafting the hazard profiles. Upon completion of the hazard profiles, Tetra Tech will review the risk assessment with the Planning Partnership and general public.

Mitigation Strategies and Activities

The Team will set the goals and objectives for the HMP, and will share them with the Partnership. The information gathered from the capability assessments (Worksheets 2, 3, and 5) and Mitigation Action Plan Review Worksheets (Worksheet 4) will be used to identify actions from the 2011 HMP that are integrated into jurisdictions' operations and can be removed from the list of actions to include in the updated HMP. Each jurisdiction will also identify new mitigation actions. A Mitigation Solutions Workshop will be conducted to help members of the Partnership identify new actions. This workshop will be open to the public.

Draft and Final Plans

Throughout the planning process, Tetra Tech will develop the HMP document. The main body will profile the County, explain the planning process, outline the risk assessment and mitigation strategy, and discuss maintenance of the plan. Each jurisdiction will have its own annex in the HMP that will provide information specific to that jurisdiction.

As drafts of each section are developed, they will be sent to NYS Division of Homeland Security and Emergency Services (DHSES) mitigation planners for informal review and comment. Tetra Tech will address any comments from the State in the documents.

The draft plan will be shared with the Team for review and comment throughout the planning process. After making any required changes, Tetra Tech will post the HMP for public review. The public review period will be advertised, and will last for 30 days. Tetra Tech will then conduct a Planning Partnership meeting that is open to the public to gather feedback on the plan draft, and will make any required changes.

Tetra Tech will then submit the draft for the State's formal review. NYS DHSES will review the draft. If changes are required, Tetra Tech will make the changes and resubmit the document to the State. After the State is satisfied with the draft, the State will forward it to FEMA Region II for review. FEMA Region II will review the draft within 45 days, and Tetra Tech will make any required changes upon receipt of review comments from FEMA. When FEMA is satisfied with the HMP, FEMA will grant the HMP "approvable pending adoption" status, to indicate that it meets all requirements.

The County and participating jurisdictions will then formally adopt the HMP by resolution.

Project Schedule Review

Mr. Subbio reviewed the project schedule as updated by the Team. Mr. Subbio pointed out that the meeting dates on the schedule were estimates; meetings will be scheduled as each step of the planning process is completed. The existing HMP expires on August 9, 2016. Mr. Subbio discussed the ramifications of the plan expiring before the updated version is approved by FEMA. Jurisdictions will still be eligible for disaster assistance if any events result in a Presidential Disaster Declaration, but they would not be eligible for the mitigation funding that may be attached to that declaration.

Next Steps

The following next steps were discussed at the meeting:

- Jurisdictions will complete the worksheets and send them to Mr. Luckey and Mr. Subbio.
- Attendees will provide any documents that they think may be relevant to the planning process.
- Tetra Tech will continue to update the risk assessment portion of the plan.
- The next meeting of the Planning Partnership, to discuss the updated risk assessment, will be scheduled once the risk assessment is completed.

The meeting adjourned at 10:20 a.m.

ALLEGANY COUNTY HAZARD MITIGATION PLAN UPDATE PROJECT
Planning Partnership Kickoff Meeting #2 Agenda

Wednesday, April 27, 2016 | 9:00 – 11:00 a.m.

1. Introductions

2. Planning Process

- a. Organization
- b. Data Collection
- c. Hazard Analysis and Risk Assessment
- d. Mitigation Strategy and Activities
- e. Draft and Final Plans

3. Project Schedule Review

4. Next Steps

- a. Complete worksheets
- b. Provide reports and plans
- c. Update risk assessment
- d. Next meeting – risk assessment review

5. Questions




TETRA TECH
complex world | CLEAR SOLUTIONS™

Allegany County
Hazard Mitigation Plan Update
Planning Partnership
Kickoff Meetings





Agenda

- Introductions
- Planning Process
- Project Schedule Review
- Next Steps
- Questions



Introductions

- Name
- Agency
- Focus and Concerns




Planning Process

- Organization
 - Hazard Mitigation Team
 - Planning Partnership
 - Municipalities
 - Stakeholders
 - Open to the Public
 - Public Outreach
 - Project Website
 - Citizen Preparedness Survey
 - Public Review Meetings
 - Other Outreach



Planning Process (Continued)


- Data Collection
 - Reports and Plans
 - Worksheets
 - Events and Losses
 - Capability Assessment
 - National Flood Insurance Program Floodplain Administrator
 - Mitigation Action Review
 - Capability Assessment and Plan Integration
 - New Development



Planning Process (Continued)

- Hazard Analysis and Risk Assessment
 - Hazards of Concern

• Dam Failure	• Landslide	• Terrorism
• Drought	• Levee Failure	• Utility Failure
• Earthquake	• Pandemic/Disease Outbreak	• Wildfire
• Flood	• Severe Storm	
• Hazardous Materials	• Severe Winter Storm	
 - Review Hazard Profiles with the Planning Partnership and General Public





Contacts



Jeff Luckey

luckeyj@alleganyco.com

(585) 268-7658



Tony Subbio

tony.subbio@tetrattech.com

(717) 545-3580



Wednesday, April 27, 2016 | 9:00 - 11:00 a.m.

NAME	TITLE	AGENCY/ORGANIZATION	E-MAIL	TEL.
Alan Dumais	Highway Super	town of Wirt	Town of Wirt Hwy ^{YHoc.}	585-928-2626
BRAD SCHIRAKLI	Superintendent	Town of Bolivar	town of bolivar@gmail	928-1181
ALLAN HENNARD	Highway SUPER	Town of ALLEN	?	585-567-8320
Michael Yehl	Sergeant	New York State Police	Michael.yehl@troopers.ny.gov	585-268-9030
Guy R. JAMES	SUPT.	All. Co. D.P.W.	jamesgrealleganyco.com	585-268-9230
Kevin Shea	Hwy Super	T/O Granger	Granger Hwy Dept	585-567-8764
DON HIZLMAN	Hwy SUPT	T/O CANEADEA	highwaymed@histmail	585-704-2918
Glenn Nickerson JR	Hwy Supt.	T/O Scio	town of scio@gmail.com	585-593-1490
James Frungillo	Hwy Supt.	T/O Andover	AndoverHighway1yrbc.com	1607-238-9596
Grey Winterhake	Hwy SUPT	Village of Becraft		585-265-5028



Wednesday, April 27, 2016 | 9:00 - 11:00 a.m.

NAME	TITLE	AGENCY/ORGANIZATION	E-MAIL	TEL.
Larry Kaminski	Mobility Management Plans	Ardent Solutions, Inc.	KaminskiL@ardentnetwork.com	585-593-5223 X10
Thomas Voss	Granger Supervisor	Town of Granger	TomV38@yahoo.com	585-567-4522
Jim McNulty	Supt of Public Work	V/O Alfred	alfred.dpw@gmail.com	607-587-9163
Janie Mansfield	Highway Superintendent	T/O Almond	almond.Highway@6.com	607-276-5240
Brad Price	Highway Superintendent	T/O Alfred	AlfredHighway@6.com	607 587 9184
RANDY L SUMMEL	DEPUTY SUPERINT.	Village of Cuba		(585) 307-8440
Sueen Gussard	LT-911- AISO	County Sheriff's	grusensallegny@nyc.com	808-4015
Chris Santangelo	HIGHWAY SUFF.	T/O NEW HUDSON	newhdsonhighway@gmail.com	595 610 6716
Erica Kreamer	OIC	FRIENDSHIP PD	ekreamer.friendship	585-307-2799
TIM ALMOSSY	EMERGENCY MGR.	NYSOT REGION 6	talimossy@dot.ny.gov	607 351 2308



Wednesday, April 27, 2016 | 9:00 - 11:00 a.m.

NAME	TITLE	AGENCY/ORGANIZATION	E-MAIL	TEL.
Brian Smith	Deputy Superintendent	Town of Wellsale	brian66@rodrunner	593-5140
JESS GRIFFITH	Hwy Supt	TOWN OF GROVE	JWGRIFITH@GMAIL.COM	607-545-8638
Tom Horton	Supervisor	Town of Grove	jlorton7443@yahoo.com	585-545-6587
Kenns DeLuther	councilman	Town of Grove	denuthkang@gmail.com	607-545-9925
Kevin Peet	Hwy Supt.	T/O Hume	hume Hwy @Amplicor.com	585-567-2535
Dennis Gram	Hwy Supt	Independence	dengram1@gmail.com	585-610-5163
Bryan Comack	Planning Dev	County	---	---
Mike Bernick	OES Dist.	County	---	---
Barbara Hark	OES	County	vanhoob@allegany.com	---
Jacquie Torpey	EMT	CMH	jtorney@allegany.com	585-968-2070

memorial hospital, evg



Wednesday, April 27, 2016 | 9:00 – 11:00 a.m.

NAME	TITLE	AGENCY/ORGANIZATION	E-MAIL	TEL.
Kylie McLaughlin	COM	WNYF RR	Kylie.McLaughlin@wnyfr.com	716 801 1613 585-268-9231
DEAN SCHULES	DEP. SUPERINTENDENT	ALLEGANY CO. D.P.W	schulesd@alleganyco.com	
Bill Schulze	SUPERVISOR	Town of Allegany	bschulze@alleganyco.com	716 375-7148
Chris Chamberlain	FAC. MAINTENANCE	GENESEEVALLEY CSD	ccchamberlain@genvalley.org	585-268-7917
Dave Hardman	Chief	Cuba Ruth Fore SD	DHardman@CRCS.wnyfr.com	716 753 6101
Glen Brubaker	Director of Facilities Ops	SUNY Alfred State	brubakgr@alfrdsta.edu	607 587-4750
Jeff Luckey	DEM	Allegany CO.	luckeyj@alleganyco.com	585-268-5290
Tony Subbia	PM	Tetra Tech	tony.subbia@tetratech.com	717-545-3580

